

## IJDA MEMBERSHIP MEETING

Bartholomew County

Tuesday, February 12, 2013

Dennis Orr	LaPorte County
Alison Cox	Porter County
Jody Jillson-DePolis	Porter County
Anita Biehle	Bartholomew County
Brandon Allen	Bartholomew County
Kellie Whitcomb	IDOC
Sean Coleman	St. Joseph County
Traci Agner	Dearborn County
Robert Jacobsen	Dearborn County
Debra Thomason	At-Large
Jim Higdon	Johnson County
April Dubree	YLT
Pam Clark	NC4YC
Michael Jones	NPJS

**I. Call to Order-** Alison Cox called the meeting to order at 10:05am.

**II. Introductions-** Not needed at this time.

**III. Approval of January's minutes-** Jim Higdon made a motion to approve the January minutes. Dennis Orr seconded. The motion passed unanimously.

**IV. Treasurer's Report-** Jim Higdon reported that the current checking account balance is \$5,599.24. The current CD balance is \$9,911.82. Jim also gave the CD tax information to YLT.

### **V. Committee Reports-**

**1. Membership-** Robert Jacobsen reported that the membership is still at 89.

#### **2. Trainings-**

- April Dubree reported that she is currently working with five counties to coordinate trainings for them through the Training Library. She is also currently looking at amending the current grant to put some funds toward the Training Library. If you have a Training Library request, please contact April Dubree. This request would allow a trainer to come to your facility, **at no cost to you.**
- Kellie Whitcomb passed out a D.O.C. Correctional Training Institute (CTI) Training Calendar. Detention Centers have been invited to send people to these trainings. There is no cost involved and housing is provided. Many centers have already started sending people to these trainings. Kellie also reported that CTI is working on developing a tracking system to see how many detention centers are using their trainings.

- CTI is hosting a Training for Trainers on April 1-5. Participants would be certified as trainers and have access to the D.O.C. curriculum. Participants must be able to train outside their facilities as well, as part of their certification requirements. There is a minimum of 15 participants required for the class to take place. Lodging is provided. There may also be grant funds available for per diem and mileage.

**3. Summit-** April Dubree reported that members of the Summit Committee met at the Caribbean Cove Hotel for a tour. The group said that it was a nice facility with lots of vendor space and large meeting rooms.

April is working with the Journey Fellowship as possible Keynote speakers for the second day lunch.

The IJDA Summit is May 14-15. Early bird registration will be \$75. The price will be \$85 thereafter.

**4. Symposium-** Pam Clark reported that this year's Symposium will be held at the Galt House in Louisville, KY on October 20-24. NPJS is in the process of establishing presentations. The KY SAG is underwriting the cost of the Symposium. If there are those in Indiana who are not permitted to travel out of state, NPJS will work with IJDA to make hotel arrangements on the Indiana side.

**5. Standards Review-** Kellie Whitcomb reported that D.O.C. is moving forward with the Standards Revision. The Revision Committee has met several times and discussed several sections. The next section is Care Standards. IJDA has been providing the standards to the membership for review. If you have any comments, please forward them to Alison Cox ([acox@porterco.org](mailto:acox@porterco.org)) or Kellie Whitcomb ([kwhitcomb@idoc.in.gov](mailto:kwhitcomb@idoc.in.gov)). Both ladies are on the committee and are more than willing to report our comments and concerns to the group.

**6. PREA-** Discussion ensued about some PREA resources that the group has come across. The National Institute of Corrections has many PREA resources on its website ([nicic.org](http://nicic.org)). There is a DVD that has videos, documents, e-courses and curriculum on it. Also, YouTube was mentioned as having many PREA resources available. Some of them are rather graphic. Grant funds have been allotted for an IJDA website to be created. This grant cycle starts April 1<sup>st</sup>. At this time, if you have PREA resources or policies that you would like to share, please send them to Traci Agner ([tagner@dearborncounty.in.gov](mailto:tagner@dearborncounty.in.gov)) or April Dubree ([adubree@youthlawteam.org](mailto:adubree@youthlawteam.org)).

**VI. D.O.C. Report-** Kellie Whitcomb reported that D.O.C. is working on a Bureau of Justice grant for Juvenile Justice and Mental Health Collaboration. This is the second in a series of grants for Planning & Implementation; Re-entry; and help for pilot counties.

**VII. Mental Health Project-** April Dubree reported that there was a Mental Health Advisory Board Meeting last Friday (Feb. 8). The Connection to Care Workgroup has been meeting. They are looking into future funding among other topics.

**VIII. Detention Discussion-** Alison Cox asked if anyone had any ideas about Stress Management curriculum. Discussion ensued.

Jim Higdon asked the group to look at their individual policies regarding minor consumption when there is no parent available to take the child. Jim has made arrangements with DCS to place the child instead of putting him/her in detention. Johnson County keeps the child in the lobby while the process is working. Their local DCS starts the process right away.

**IX. ICJI Report-** No representative present.

**X. Youth Law T.E.A.M. Report-** April Dubree reported that facilities should be watching for their 2012 Compliance Monitoring Potential Violations Report. They will be coming out soon.

**XI. JDAI Report-** April Dubree reported that last week JDAI hosted a second legislative convening. There were approximately 40 legislators present, not including DCS, judges, and Indiana Supreme Court justices.

Funding for current sites and expansion of new sites is being researched.

There is a JDAI Fundamentals Training being held on March 7-8 for new JDAI sites.

**XII. Old Business-**

- Alison Cox addressed the IJDA Goal Statements. She asked for the group's opinion on the new ones that she proposed for 2013. She suggested that we discuss these goals at each meeting.
- Alison will be attending the POPAI Conference this week. She will be meeting with the POPAI President to try to build a relationship between the two agencies.
- Pam Clark asked if there are any topics that could be presented at the Symposium geared toward probation. Discussion ensued.
- Kellie Whitcomb reported that D.O.C Review Division (Auditors) are looking into enhancing the reports that come out of the audits. It will not just be a numbers report, but will include a narrative section that talks about each facility.
- Wernle is opening a 15 bed detention wing. Kellie has encouraged them to become a part of IJDA.

**XIII. New Business-** Deb Thomason reported that Madison County lost a staff member this week to a drunk driver. Jim Higdon made a motion that IJDA spend up to \$100 for flowers to send on behalf of IJDA. Alison Cox seconded the report. The motion passed unanimously.

**XIV. Next meeting-** The next IJDA meeting will be March 12 at 10:30am EST at Marion County. The Summit Committee meeting will follow.

**XV. Adjournment-** The meeting was adjourned at 11:00am.

Following adjournment, the group participated in a focus group for NPJS. They are in the process of writing/ updating the Desktop Guide Series (DGS) for Good Juvenile Detention.